

OCTOBER 26 & 27, 2018

VILLAGE CONFERENCE CENTRE
THE BLUE MOUNTAINS, ONTARIO

CAMA EXPO

2018

61ST ANNUAL TRADESHOW



CAMA
Canadian Automatic
Merchandising Association



ACAD
l'Association canadienne
d'auto-distribution

Serving the professional vending, office coffee and micro market retailers of Canada
Au service des professionnels de la distribution automatique, des services de pause-café et des micromarchés du Canada.

IN CO-LOCATION WITH

CBWA

Canadian Bottled Water Association

ADDITIONAL EXPO INFORMATION CAN BE FOUND AT WWW.VENDING-CAMA.COM



EXHIBIT HOURS

Friday October 26, 2018 11:00 am – 5:00 pm
 Saturday October 27, 2018 11:00 am – 3:00 pm

LOCATION OF TRADE SHOW

Village Conference Centre
 The Courts
 242 Jozo Weider Blvd,
 The Blue Mountains, ON L9Y 3Z2

Note.: Merchandise will not be accepted at the Centre's entrances and must be delivered to the loading docks.

EXHIBIT BOOTH

Each booth will be equipped with pipe and drape. Back wall curtain is 8' high and side-rail curtains are 3' high. Booth size is 10' x 10'. Your booth will receive one (1) 6 foot draped table and two (2) side chairs.

Note: Electricity, plumbing (plumbing is not offered in the courts), internet, etc... must be ordered separately through the conference centre

Services offered by the Centre are:

- Sign and Banner Hanging
- Electrical
- Internet or Telephone
- Audio Visual Services

To order any of the services above, please download the **Trade Show Services Order Form** on the CAMA website, or contact:

Five-Star Audio Visual

Toll Free Telephone: 877-445- 0231 ext. 7900
 E-mail: fivestarav@bluemountain.ca
 Website: five-starav.com

Stronco Services:

- Booth, furniture, and accessories rental
- Sign production
- Material handling and storage
- Official carrier and customs broker

To order services for your booth, simply contact:

Stronco Exhibitor Services

Telephone: (905) 270-6767 OR (800) 665-2621
 Web site: www.stronco.com
 E-mail: showstatus@stronco.com

OFFICIAL CUSTOMS BROKER

For shipments crossing the border,

Blue Mountain's commercial customs broker is: Welke Customers Brokers Rep: Lisa Masciarelli 416-674-0592 lisam@welke.com

ASSIGNMENT OF BOOTH SPACE

Booth space will be assigned on a first come, first served basis. In order to exhibit, companies must hold CAMA supplier membership. CAMA reserves the right to change assignment at any time, but undertakes to do so only if such change is necessary in the best interest of the exposition. Booths will not be assigned until full payment of exhibitor and membership fees is received by CAMA. The association reserves the right to cancel any contract should payment remain outstanding after the due date.

Each exhibitor shall restrict all activities and operations to the contracted exhibit space. Three Exhibitor badges will be provided per booth (with additional passes provided upon request). At least one company representative must be at the booth during all show operating hours.

CANCELLATION BY EXHIBITOR

All cancellations must be made in writing. The date upon which the notice of cancellation is received at the CAMA office shall be the official date of cancellation. Should an Exhibitor cancel the following terms shall apply: Cancellations received up to and including August 30th will receive a 50% refund. NO Refund after August 31st 2018.

MOVE-IN

Move-in will take place on Thursday, October 25th, 2018 between 11:00 am – 7:00 pm. Your booth must be assembled, cleaned and ready for show opening at 11:00 am on Friday, October 26th, 2018. A move-in schedule will be developed by the show manager and your move-in time will be confirmed by email.

MOVE-OUT

Move-out will take place on Saturday, October 27th, 2018 between 3:00 pm and 7:00 pm. No displays will be dismantled before the official closing time. It is dangerous for delegates attending the show and does not appear professional when booths are dismantled ahead of official closing time. All exhibitors must arrange for the pick up of their exhibit materials immediately following the end of the show. All appropriate paper work and phone calls are the responsibility of the exhibitor.

STORAGE AND SHIPPING

Storage

Storage is limited at the resort. Please ensure all shipments are set to arrive no sooner than 72 hours prior to the start of the event. Likewise, items cannot be stored longer than 72 hours past the completion of the event. If storage is required outside of this time frame, additional charges will apply.

Outbound Shipping:

Waybills and packing supplies are the responsibility of the Guest, suppliers and exhibitors. Each return box must have a waybill with the company's account number and return address, and boxes must be sealed and ready for shipment.

The Guest, supplier or exhibitor is required to arrange for pick-up with their shipping company directly. When all boxes are ready for return shipping, please contact the Banquet Supervisor on duty at 705.321.1148 or extension 8401 to have the shipment moved to the loading dock.

MATERIAL HANDLING AND STORAGE

A trained and licensed operator must operate all forklifts and heavy loading devices. Damages resulting from the improper operation of such equipment will be the responsibility of the operator and/or the Guest.

Forklifts, dollies and pump trucks are not available for guest and/or supplier use from BMR. If forklifts and dollies are required, alternate arrangements must be made by the guest and/or supplier. Any equipment brought into BMR banquet space must have non-marking wheels, especially for functions held in The Courts.

Designated Entrances - All persons, articles, exhibits, fixtures, displays and property of any kind shall be brought into and out of the building only at and through those entrances and exits as designated by BMR.

LOADING DOCKS

The Courts are equipped with [1] loading dock with automatic dock leveler. This loading dock is located on a narrow driveway, and therefore a transport trailer cannot back up directly to the loading dock. This means that the truck must have its own method of getting the load to the ground (hydraulic tailgate or forklift - Blue Mountain does not have a forklift). Once the load is on the ground, Blue Mountain can assist with a pump truck to get the load onto the loading dock and into the Courts. In addition, there are [6] manual doors available for load in. Measurements are as follows:

Loading Dock with Automatic Dock Leveler

Location: South-West Side of Building
 Size: 120" wide x 144" high
 Number of Docks: 1

Manual Doors (Metal)
 Location: South-West Side of Building
 Size: 70" wide x 82" high
 Number of Doors: 2

Manual Doors (Glass)
 Location: North-East Side of Building
 Size: 71" wide x 82" high
 Number of Doors: 4

LIABILITY & RESTRICTIONS

The following liabilities and restrictions apply to exhibitors and their employees during exhibition setup and teardown.

LIABILITIES

Insurance - It is the responsibility of each exhibiting company to provide Liability and Automobile (if applicable) insurance for all their staff working or participating at the event.

Garbage

The Guest is responsible for ensuring that all garbage is promptly removed and disposed of properly during load-out. Failure to do so will be at the Guest's expense.

For tradeshow, the Conference Event Manager will arrange for an additional large recycling bin & garbage bin through BMR's Grounds Department.

RESTRICTIONS

Adhesive Tape - Signs, banners and similar materials may not be nailed, stapled, hung, or attached to ceilings, walls, or painted surfaces except by permission of BMR. Failure to comply will result in a minimum charge per occurrence to the Guest. If tape is used on The Courts floor, it must not damage the rubberized floor surface upon removal. Acceptable wall adhesives are putty style adhesives and 3M double-sided tape. All adhesive products must be removable without damage to the surfaces and/or building finishes. The Guest is responsible for any charges associated with any tape damage and/or adhesive removal required.

Animals - The admission of any animal into the facility without prior written approval by BMR is forbidden. Guide Dogs are permitted.

Fire - Exhibitors must comply with the fire prevention rules. Please refer to "Fire regulations" in the Exhibitors Handbook for full details.

Food and Beverage - BMR maintains exclusive food and beverage distribution rights in all our banquet facilities. Exposition sponsoring organization and/or their exhibitors may distribute sample food and/or beverage products only



upon written permission from BMR 30 days in advance. BMR will not be responsible for the quality or state of the food or beverage served by a vendor. Items must be packaged and of sample size only.

Hazers/Fog/Smoke Machines - Hazers must be organized through Blue Mountain's in house audio visual provider Five Star AV. No hazers provided by outside companies are permitted in any Blue Mountain Banquet space. This has been mandated by our local Fire Chief.

No smoking policy - All BMR banquet space is non-smoking and will be enforced by BMR security.

Security - BMR will secure all banquet space at a pre-determined time with the Guest. BMR's Security Department have checkpoints throughout the resort where a walk thru of each facility is required, prior to securing the facility.

If additional security is required, arrangements can be made with the Guest's Conference Event Manager at the cost of the Guest.

Signs & Decorations - Signs and decorations may only be hung and/or secured by the designated people using the restricted hardware materials.

The Guest will ensure that all signs and decorations are removed within the rental period of the banquet space at their expense. Failure to remove decorations could result in additional rental fees and/or BMR removing the decorations at the client's expense. BMR reserves the right to remove any signs or decorations that it finds objectionable.

"Confetti" is not permitted in any area BMR banquet space.

Exterior signs and banners may not be fastened to the building superstructures.

Vehicle Marshalling - For all events requiring access to the loading docks, vehicle marshalling can be pre-arranged by BMR at the Guest's expense to facilitate the movement of cargo trucks during move in and move out periods.

PROHIBITED ACTS

The Guest, suppliers and exhibitors shall not;

a) Allow any article to be brought into nor any act done within any BMR banquet space which conflicts with rules of the local Fire Department or any relevant governmental authority, or which will render void or increase the premiums on the insurance policies held by BMR, nor injure or deface any BMR property, nor permit anything to be done by their agents or employees by which any BMR property may in any manner be injured, marred, or defaced.

b) Admit or permit any child under the age of 16 into any BMR banquet space during any load-in or load-out times of the Event and must be under the supervision of parents or guardians during show times.

c) Commit any nuisance or knowingly do or permit to be done anything which may result in the creation or commission of a nuisance, or annoy, harass, or interfere with users of any BMR property.

d) Permit nails, hooks, screws, or tacks to be driven into any BMR banquet space or equipment contained therein, nor permit or make any alterations of any kind to any BMR property or equipment.

e) Cause or produce to be caused or produced therein, or to emanate there from any unusual, noxious or objectionable noises, smells, or lights in any BMR banquet space.

f) Use any BMR banquet space for lodging or sleeping.

g) Do or permit to be done anything which may interfere with the effectiveness or accessibility of utility, heating, ventilation, elevators, electrical, plumbing, gas, compressed air, or air conditioning systems, or portions thereto in any BMR banquet space, nor do or permit to be done anything which may interfere with free access to passage thereto or to the public areas adjacent thereto, or to the street or sidewalks adjoining.

PARKING

Day parking is complimentary and is available in multiple lots across resort. Once unloaded, if buses, trucks or trailers require parking on resort, parking lot P1 located near South Base Lodge must be used. Trucks, buses & trailers are not allowed to park overnight in any Village parking lots or the parking lot at the Blue Mountain Inn. Please note there is no parking allowed on any roads, or the sides of any driveways, and this is enforced by the local municipality.

EXHIBIT INFORMATION

Canadian Automatic Merchandising Association
2233 Argenta Road, Suite 304
Mississauga ON L5N 2X7
Tel. (905) 826-7695 or toll free 1-888-849-2262
Fax: (905) 826-4873

Executive Director: Marie Saint-Ivany
email saint-ivany@vending-cama.com
For more information please refer to the Exhibitors Handbook.

